



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE  
GOVERNOR

P.O. BOX 25201, RALEIGH, NC 27611-5201  
PHONE (919) 733-2520

EUGENE A. CONTI, JR.  
SECRETARY

December 13, 2012

**INVITATION TO BID**

**SMALL BUSINESS ENTERPRISE PROJECT**

**SUBJECT:** Contract No.: 11-02-512 – WBS Element Nos.: To Be Assigned  
Long-Arm Mowing on Various Routes upon request in Avery County, North Carolina

The North Carolina Department of Transportation is requesting bids for the above-mentioned project located in Division 11. The Contractor shall furnish labor, material, equipment, and traffic control.

**SBE PROGRAM INFORMATION**

This is a SBE contract and to qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as a SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at the time of the bid opening will be eligible to bid on this project.

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow time for review. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/Pages/default.aspx>

Per G. S. 136-28.10, a North Carolina General Contractor's license may be waived for SBE contracts. For this project, the North Carolina General Contractor's license will be waived.

Per G. S. 136-28.10, contract payment and performance bonds may be waived. For this project, the contract payment and performance bonds will be waived.

**CONTRACT TIME**

The period covered by this contract will be from **February 1, 2013** until **January 31, 2014**.

The Contractor will have **fourteen calendar days** from the date of notification to respond to each work request.

## **PRE-BID CONFERENCE**

In order for all prospective bidders to have an extensive knowledge of the project, all prospective bidders shall attend a mandatory pre-bid conference as shown below:

**Date and Time: January 3, 2013 at 10:00 AM**

**Place: Watauga County Maintenance Engineer's Office**

**Location: 1829 Highway 194 North, Jefferson Highway, Boone, NC 28607**

**Contact for Directions: Please see attached map or call: Ken Lisk – 828-265-5380**

**Note: If you plan to attend this showing, please notify Ken Lisk at 828-265-5380 so that contract materials will be available.**

**SPECIAL NOTE: This Pre-bid Meeting will include Long-arm Mowing Contracts in Avery, Caldwell and Watauga Counties (11-02-512, 11-02-513 and 11-02-514). Each county will have its own separate contract.**

**The Mandatory Pre-Bid Conference will begin promptly at 10:00 AM. An official clock for the pre-bid conference will be designated. Contractors who are late will not be permitted to sign in or to participate in the conference.**

All prospective bidders at the Mandatory Pre-Bid Conference shall meet all of the requirements as shown below:

1. Only Bidders who have attended the entire conference and properly registered at the Mandatory Pre-Bid Conference will be considered eligible to bid on this project. A bid received from a Bidder who has not attended and properly registered at the conference will be rejected as an irregular bid and will not be considered for award.
2. Attendance at the Mandatory Pre-Bid Conference will not meet the requirements of proper registration unless the individual attending has registered at the conference in accordance with the following:
  - The individual attending the Mandatory Pre-Bid Conference is a full time employee of the company being represented and has **administrative and/or supervisory** authority over the work to be performed under this contract.
  - The individual signs his/her name and company title on the official roster.
  - The individual writes in the name and address of the company he or she represents.
  - Only one company is shown as being represented by the individual attending.
  - The individual shall sign out when the conference is over.

**Attendance at any prior pre-bid conference will not meet the requirement of this provision.**

## **BID OPENING**

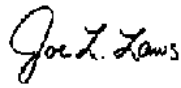
Sealed bids must be received in the **Eleventh Division Office at 801 Statesville Road in North Wilkesboro by 10:00 a.m. on Thursday, January 17, 2013.** Bids must be submitted on the official bid sheet, submitted with the entire proposal, and display the following statement on the front of the envelope:

QUOTE NO. 11-02-512 – AVERY COUNTY LONG-ARM MOWING  
N. C. DEPARTMENT OF TRANSPORTATION  
JOE LAWS, PE, DIVISION PROJECT MANAGER  
801 STATESVILLE ROAD  
P. O. BOX 250  
NORTH WILKESBORO, NORTH CAROLINA 28659

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Complete packages containing the Contract Proposal including the Bid Form and Project Plans will be given to all prospective bidders or their agents at the time of the pre-bid conference. If you have any questions regarding this project, please contact Ken Lisk, Transportation Technician IV, at (828) 265-5380.

Yours very truly,

A handwritten signature in black ink that reads "Joe L. Laws". The signature is written in a cursive style with a large, stylized "J" and "L".

Joe L. Laws, PE  
Division Project Manager

cc: M. A. Pettyjohn, PE, Division Engineer  
Ivan Dishman, PE, District Engineer

## Vicinity Map

